



**WIX PARISH COUNCIL**

Clerk to the Council: Mrs Emma Cansdale  
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Minutes of the Annual Meeting of the Parish Council on Monday 28<sup>th</sup> June 2021 at 7.30 pm in the Village Hall

**Present:** Cllr Guy Nelson (chair), Cllr Gary Bowers (vice-chair), Cllr Ray Murray, Cllr Bon Jemmett, Cllr Bob Stephens, Cllr Barry Moir.  
Emma Cansdale- Clerk  
District Councillor Mike Bush.

21/066 **Election of Chair**

**Cllr Nelson**

**Proposed: Cllr Murray**

**Seconded: Cllr Jemmett**

**Agreed by all**

21/067 **Election of Vice-chair**

**Cllr Gary Bowers**

**Proposed: Cllr Nelson**

**Seconded: Cllr Stephens**

**Agreed by all**

21/068 **Apologies for Absence**

**Cllr Mitchell**

21/069 **To receive members' declaration of interests in items on the Agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

21/070 **Minutes.**

The Minutes of the Parish Council meeting dated 26<sup>th</sup> April 2021 were accepted as a correct record and duly signed by the chair.

21/071 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

21/072 **Clerks Report**

**The clerk reported on the general day to business of the parish council**

**Finance**

21/073 **Payments**

To receive monthly finance update and approve payments \*\*(appx 1)

**Proposed: Cllr Murray**  
**Seconded: Cllr Stephens**  
**Agreed by all**

21/074 **Accounts for year ending 31<sup>st</sup> March 2021 and Annual Governance and Accountability Review.**

- a) To approve and complete Section 1, Annual Governance Statement 2020/21
- b) To approve Section 2, Accounting Statements 2020/21
- c) To receive the internal audit report
- d) To approve the accounts ending 31<sup>st</sup> March 2021

Section 1 and 2 of the Annual Governance and Accountability Review were approved, and the accounts were signed off by the chair.

**Proposed: Cllr Bowers**  
**Seconded: Cllr Nelson**  
**Agreed by all**

21/075 **Planning:**

- a) To receive and make recommendations on the following planning applications: None

b) To withdraw the objection to the National Transport Casework Team (DFT) on the  
**TOWN AND COUNTRY PLANNING ACT 1990 – SECTION 247**  
**PROPOSED STOPPING UP OF HIGHWAY AT HARWICH ROAD, WIX, MANNINGTREE CO11 2SA**  
**OS GRID REFERENCE: E:616825, N:228469**

Following a discussion, it was agreed to withdraw the objection. This follows a site meeting with the applicant.

Point 4 Responsibility for the drainage must be passed to any future landowner.

An accessible manhole must be installed to access the west end of the pipe running in front of Brambles to the pond if a French drain is put in.

**Proposed: Cllr Bowers**  
**Seconded: Cllr Stephens**  
**Agreed by all.**

i) Following a discussion, it was agreed to establish a Planning Advisory Group. Membership: Cllr Kerry Mitchell, Cllr Bob Stephens.

ii) Advisory Group to form terms of reference, to be approved at the next meeting

- c) Planning Training, via EALC for Cllr Stephens, Cllr Mitchell and Cllr Nelson was agreed.

**Proposed: Cllr Bowers**  
**Seconded: Cllr Stephens**  
**Agreed by all.**

**Assets and Facilities**

21/076 **Grass cutting/field maintenance- Cllr Nelson**

- a) To resolve to make the following purchases, and agree the following expenditure budgets. 2 x new Snapper SPX210 mowers at £2879 inc VAT each (total £4798 +VAT)  
<https://www.cheapmowers.com/acatalog/Snapper-SPX210-Lawn-Tractor-46-in-Cut-Side-Discharge--SNSPX210.html#SID=3> with one trailer and two mulching kits.

Key points raised:

Committing the future council to cutting the grass.

2 is good, so there is a spare

Deferred for a month, while additional quotes are sought, so it can be compared against the cost of a contractor.

Get Oaklands to cut for a month.

b) Hand mower for edges, to a budget of £500 (following clarification on the condition of the existing mower)  
If the council resolves to buy the two ride-on mowers as above, the hand mower will not be required

Deferred.

21/077 **Sweet Chestnut Trees.**

A resident has offered some sweet chestnut trees to plant around the edge of the field. To discuss and agree the planting of the trees.

Following a discussion, it was agreed to accept the offer, and place some in the strip, and some on the rough patch. 6

It was also agreed to hire a stump grinder to remove some of the stumps

**Proposed: Cllr Nelson**

**Seconded: Cllr Jemmett**

**Agreed by all.**

21/078 **Adult gym equipment-**

To note and agree a 6% price increase of the cost of the project, following considerable material cost increases since January 2020.

Price increase agreed by all.

21/079 **Condition of toddler playground wet-pour**

To note that the wet-pour surface around the toddler play equipment is splitting and cracking on the joints where the contractor had to go back and cover the parts between the equipment (his mistake). There is also some weed growth through the surface. Guarantee was checked and confirmed at 6 years. The contractor who installed the playground is coming to inspect the surface with a view to resolving the issue.

**General**

21/080 **Queens Platinum Jubilee 2<sup>nd</sup>- 5<sup>th</sup> June 2022**

- a) To resolve to light the beacon during the Jubilee weekend

**Proposed: Cllr Bowers**

**Seconded: Cllr Jemmett**

**Agreed by all**

- b) To discuss and agree any additional celebration events to be hosted by the Parish Council.

It was agreed to hold a community event in association with other village groups such as the Fayre, the school and pre-school, the church and any other interested groups. Details to be established.

21/081 **Playing Field use request- 17<sup>th</sup> July 1pm-5pm**

- a) To receive and agree a request from the Fayre Committee for the use of the field on 17<sup>th</sup> July 1-5pm.  
Withdrawn due to Covid restrictions.

- b) To receive and agree a request from a resident for the use of the field for a party on 25<sup>th</sup> June 2022.

**Agreed by all (subject to conditions to be agreed nearer the time).**

21/082 **Crime Report**

Report form PCSO Pat Smith (appx 3\*\*)

21/083 **Correspondence.**

**CIF Grant applications are now live, should the council wish to apply. Following a discussion, it was agreed to apply for a grant for a new mower.**

21/084 **Reports, updates and matters of continuing reference.**

- **Highways- Clerk. No update at this time**
- **TDALC- Cllr Mitchell. No update as Cllr Mitchell was not present at the meeting.**

21/085 **Items to be added to next Agenda.**

Review of Financial Regs, Standing Orders, Risk Assessments and other documents

Dog fouling campaign.

Yellow lines around the crossroads on Colchester Road

Mower

War memorial traffic island triangle - is the land registered?

21/086 **Items of interest and note.**

**Next meeting- Monday 19<sup>th</sup> July 2021**  
**Police Street Meet 8<sup>th</sup> July 4.30-5.30**

**Meeting closed at 9.12pm**