



## WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale  
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Minutes of the Annual Meeting of the Parish Council on Monday 20th May 2024 at 7.30 pm in the Village Hall for the purpose of transacting the following business:

**Present: Cllr Nelson (chair), Cllr Bob Stephens (vice-chair), Cllr Bob Jemmett, Cllr Gill Isbell, Cllr Purdie Linnel, Cllr Liza Sinclair (co-opted at item 24/083)**  
**Clerk: Emma Cansdale**

24/080 **Apologies for Absence**

**Cllr Kathy Saich**

**District Councillor Mike Bush**

24/081 **To receive members' declaration of interests in items on the agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared. None

24/082 **Minutes.**

The Minutes of the Parish Council meeting dated 20<sup>th</sup> May 2024 were accepted as a correct record and duly signed by the chair.

24.083 **Co-option**

Applications to fill the current casual vacancy were received, from Mr. Joshua Godfrey and Mrs. Liza Sinclair.

Both applicants gave a short presentation about themselves and what they can bring to the Parish Council. Following questions from the councillors Cllr Jemmett proposed Liza Sinclair as the co-opted councillor.

**Proposed: Cllr Jemmett**

**Seconded: Cllr Stephens**

**Agreed by all**

Liza signed the declaration of acceptance of office and joined the council.

Thanks to Josh for expressing an interest, and offering to help the PC with future projects in the village.

24/084 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Item 24/090 was discussed at this point, so that Mr. Cunningham did not have to wait for that agenda item later in the meeting. Details under 24/090

**District Councillor Report – The District Councillor had sent apologies for absence.**

**County Councillor Report-** available on the website

24/085 **Clerks Report**

Financial Regulations- new model. This will be reviewed in due course.

EALC Council awards- good council award. The PC ticks most of the boxes, so it was agreed to enter Council of Year. Cllr Nelson also proposed to enter Clerk of the Year, which was agreed by all. Action Cllr Isbell and Mrs Cansdale.

## Finance

### 24/086 **Payments**

- a) To receive monthly finance update and approve payments \*\*(appx 1)  
**Proposed: Cllr Stephens**  
**Seconded: Cllr Jemmett**  
**Agreed by all**
- b) Insurance- to renew at £752.65  
**Proposed: Cllr Nelson**  
**Seconded: Cllr Isbell**  
**Agreed by all**
- c) Grants and donations
  - i) To receive a grant request for £700 from Wix and Wrabness PTFA, to fund the Christmas panto.  
**Proposed: Cllr Nelson**  
**Seconded: Cllr Isbell**  
**Agreed by all**

### 24/087 **Clerks Salary**

Proposal to raise the clerk's salary- To be considered under a closed session.

### 24/088 **Planning**

To consider the following planning applications:

**24/01033/FULHH** | Householder Planning Application - detached garage to side of property (following removal of existing garage).|Lynfield Bradfield Road Wix Manningtree Essex CO11 2SL

*Recommendation: No objection. However, seems completely out of scale to what's already there.*

**Proposed: Cllr Stephens**

**Seconded: Cllr Cllr Linnell**

**Agreed by all**

#### **For Info Only:**

**24/01049/AGRIC**|Application to determine if prior approval is required under Part 6, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for agricultural straw storage building.|Hempstalls Farm Clacton Road Horsley Cross Manningtree Essex CO11 2NZ

## Events

### 24/089 **Fireworks**

- a) Glow Stock

It was resolve to restock the glow stock with a budget of £500

**Proposed: Cllr Nelson**

**Seconded: Cllr Stephens**

**Agreed by all**

- b) Planning meeting- to agree a date for the planning meeting. Use WhatsApp group to set a date.

### 24/090 **Milestone**

Philip Cunningham gave a brief overview of the project so far.

- a) Agree painting options- covered
- b) Agree location- Ed Abbott suggested an alternative location, opposite Spinnels Farm, however this is quite a distance from the official site.  
The council agreed the milestone should be as close as feasible to the original site (as shown on the OS map).  
The council have previously minuted that they would donate £500 to the project, which will be settled with this month's payments.

**Proposed: Cllr Linnell**

**Seconded: Cllr Stephens**

**Agreed by all**

## **Facilities**

### 24/091 **Field drainage costs**

To review the initial scheme option, cost and consider a way forward.

As this is a three figure sum the clerk will obtain at least 2 more works proposals/budget estimates, and seek funding based on those. If potential funding can be sourced the council will go out to tender.

### 24/092 **S106 funding**

£17000, for the gym surfacing has been released. To agree a way forward, regarding use of S106 considering the field drainage costs. To order work, and seek payment release.

### 24/093 **Training**

To agree date for all Councillors (excluding Cllr Nelson) to attend training at the EALC. 12<sup>th</sup>, 19<sup>th</sup> September. Bob S, Gill, Purdie, Bob J (Liza to confirm, check with Kathy)

CoC training- Guy, Purdie, (Kathy to check) Liza alternative date.

**Proposed: Cllr Nelson**

**Agreed by all**

### 24/094 **Crime Report**

None

### 24/095 **Correspondence.**

- Dovercourt Rovers Football Club have requested permission to use field.

Cllr Nelson noted that it would create opportunities to get grants. They are an established football club.

It was agreed to seek views from the village hall, and then have a follow up meeting with the club. Action MGN to ask VHMC.

### 24/096 **Reports, updates and matters of continuing reference.**

- **Highways- Clerk.**
- **TDALC- Cllr Stephens Meeting on Wednesday**
- **Village Hall**
- **New Website.**
- **Pond**

### 24/097 **Items to be added to next/future Agenda/ matters of continuing reference.**

Tree survey

### 24/098 **Items of interest and note.**

**Next meeting- Parish Council Meeting Monday 16<sup>th</sup> September 2024**

***Closed session in accordance with The Public Bodies (Admission to Meetings) Act 1960***

**Clerks Salary increase.** Cllr Nelson proposed that the clerk's salary should be raised to Scale Point 22. Following a discussion this was agreed by all, with immediate effect.

**Proposed: Cllr Nelson**

**Agreed by all**

**Meeting closed: 21.25**