



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
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Minutes of the Meeting of the Parish Council at the Village Hall on Monday 22nd January 2018

Attendance: Cllr Guy Nelson (chair), Cllr Gary Bowers (vice-chair), Cllr Sue Lusher, Cllr Kerry Mitchell, Cllr Ray Murray, Cllr Mark Townley, Cllr Bob Jemmett.

18/001 **Apologies for absence**

None

18/002 **To receive members' declaration of interests in items on the Agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Lusher- expenses claim

18/003 **Minutes**

- a) Acceptance of the Minutes of the Parish Council meeting dated 20th November 2017
The minutes were accepted as a correct record and duly signed by the chair.
- b) Acceptance of the Minutes of the Finance meeting dated 15th January 2018
The minutes were accepted as a correct record and duly signed by the chair.

18/004 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

A resident reported flooding outside Wheelwrights. After heavy rain, cars wash it over the front of the houses. The clerk will request Essex Highways look at it, and will also check with the chapel to ascertain if they have had further flooding issues.

2 residents reported an ongoing issue relating to fly tipping in the ditch to the western boundary of the school. They have contacted the Environment Agency, ECC, and the school, but the issue has not been resolved. They would like to close the footpath, and extend their garden onto the area.

The clerk will investigate the issue with the relevant bodies and report back, taking any necessary actions.

The ditch at the back of residents on Harwich Rd, between where it leaves the playing field and where it goes under Harwich Road is blocked with leaf debris.

The clerk will write to the properties, asking them to maintain the ditch at the rear of their properties.

18/005 **Speaker- David Blackiston. Community Speed Watch**

- a) To receive David Blackiston's report on CSW in the village.

Mr Blackiston spoke about the Community Speed Watch initiative. Harwich and District Community Speed Watch Partnership has been created, covering villages and towns in the area. The community speed watch team cannot prosecute; however, details will be passed to Essex Police who will send letters to speeding vehicles. Log sheets collated by Essex Police provide evidence for additional police presences, and areas where regular speeding occurs will be targeted by the police.

A number of volunteers have been recruited from Wix (training will be provide), and David seeks support from Wix Parish Council for this initiative.

There will be additional training on 24th Feb (location TBC)

Colchester Rd, Harwich Rd and Clacton Rd have been sent to Essex police for approval.

It is proposed to fully support the CSW.

Proposed: Cllr Lusher

Seconded: Cllr Nelson

Agreed by all.

b) It is resolved to fund the hall hire for CSW training on Saturday 27th January 2018

Proposed: Cllr Nelson

Seconded: Cllr Jemmett

Agreed by all

18/006 **Clerks Report**

The clerk has predominantly been working on the budget for 2018/19, and securing additional funds from the Local Services Fund, and Transparency Fund.

Finance

18/007 **Payments**

To receive monthly finance update and approve payments, totalling £484.05

Proposed: Cllr Nelson

Seconded: Cllr Townley

Agreed by all, except Cllr Lusher, who is receiving an expense claim

Budget and Precept (appendix 1)**

a) To receive a report from the clerk- available online

b) To resolve to accept the budget proposals set at the finance meeting on Monday 15th January 2018

Proposed: Cllr Mitchell

Seconded: Cllr Murray

Agreed by all

c) To resolve to set the 2018/19 precept at £20,655.00

Proposed: Cllr Lusher

Seconded: Cllr Townley

Agreed by all

Transparency Fund

To note acceptance of the application for our grant of £929.20, from the Transparency fund, to enable Wix PC to comply with the Transparency Act regulations.

18/008 **Planning:**

a) To receive and make recommendations on the following planning applications:

18/00011/OUT Smallwood and Child

Outline planning permission with all matters reserved for the erection of one dwelling.

Land opposite Lynfield

Bradfield Road

Wix

Essex

CO11 2SN

Objection, Drainage is an issue and no footway

Proposed: Cllr Bowers

Seconded: Cllr Murray

Agreed by all

17/00356/out WPC have wish to raise concerns regarding drainage and lack of footway

b) To note significant determinations:

17/01483/FUL Approval – Full 01.12.2017

Delegated Decision Erection of five dwellings. Hunters Moon, Colchester Road, Wix, Essex, CO11 2RS

17/01780/FUL Approval – Full 12.01.2018

Delegated Decision Proposed use of main barn for weddings, conferences and events in addition to training and workshop. Conversion of workshop and cart shed to holiday accommodation. Richwill Farm, Oakley Road, Wix, Manningtree, Essex, CO11 2SF

17/00536/FUL Approval – Full 12.12.2017

Delegated Decision Conversion of WW2 bombing decoy to 'glamping' unit with part buried utility building. Former Decoy Building at Spinnels Farm / Bluehouse Farm WIX CO11 2UJ

17/01535/FUL Approval – Full 21.11.2017

Delegated Decision Replacement dwelling. Wix Lodge Colchester Road, Wix, Essex, CO11 2RP

17/01908/OUT Refusal – Outline 19.01.2018

Delegated Decision. Detached 3 bedroom house. Land to The rear Chapelfields House, Bradfield Road, Wix Essex, CO11 2SG

17/02057/FUL Approval – Full 19.01.2018

Delegated Decision. Ms April Brown, Demolition of existing conservatory, utility, kitchen & construction of a single storey side & rear extension. Lynfield, Bradfield Road, Wix, Manningtree, Essex, CO11 2SL

Village amenities

18/009

Mower

To receive a brief update.

No further update.

18/010

Local Services Fund application

To note that Wix PC were successful in their application for £15,000 over 3 years (£5000 per year) from the ECC Local Services Fund, for the year-round maintenance contract on Wix Playing Field and amenity areas.

18/011

Field Maintenance Contract

- a) To review the field maintenance contract submitted by D Marvan, and to establish any additional requirements or conditions prior to award.
Negotiating more for our money.

Cllr Nelson- this should include strimming both sides of the village hall fence.

Additional items: Completion of additional works contracted in the past. Removal of Mounds etc.

Where the willows were, dig out stumps, spray off, and seed with grass.

Removal of tree stumps working with WPC as necessary.

Replacement trees. To replace trees damaged by strimming.

Maintenance of ditch

Reclaiming field edges.

Trees in the southwest corner, thin out, move some to somewhere more appropriate.

Pitch- aerate it, drain it.

SL: Confirm what herbicides he wants to use and that they hold appropriate licences

- b) To resolve to contribute the remaining £2200 per annum for the 3 year duration of the contract

Proposed: Cllr Nelson

Seconded: Cllr Townley

6 in favour, 1 abstention. Carried

- c) To resolve to award D Marvan the field maintenance contract, over 3 years, in line with the schedule, and subject to the agreement for items in 18/011 a).

Proposed: Cllr Townley

Seconded: Cllr Mitchell
Agreed by all.

- 18/012 **Request for hiring of field for wedding.**
To receive a request to use the playing field as the venue for a wedding party.
Agreed in principle. Further details required, subject to conditions.

General

18/013 **Training**

- a) To approve the following training courses for the clerk.
Data protection Regulations briefing £45
End of year accounting and VAT £100 (refresher and improvement)
(To apply to the clerks bursary for a reduction in costs)

Proposed: Cllr Nelson

Seconded: Cllr Lusher

Agreed by all

- b) To approve a council training session for all Wix Councillors in the village, to be provided by the LCPAS at £250 plus mileage.

Proposed: Cllr Nelson

Seconded: Cllr Lusher

Agreed by all

18/014 **Crime Report**

To receive a crime update from the clerk
2 burglaries

18/015 **Correspondence.**

Adult cycling training. ECC
Ditch dammed / blocked and clearance – E Rankin complaint

18/016 **Reports and updates**

History day at the Parish Meeting To be discussed in February

- **Highways- Clerk.** A120 condition is deteriorating. The clerk has written to Highways England with a formal complaint.
- **Village Hall- Cllr Bowers** No meeting.
- **TDALC- Cllr Mitchell** No report

18/017 **Items to be added to next Agenda**

18/018 **Items of interest and note.**

- The next Parish Council Meeting will be held on Monday 26th February 2018
Meeting closed 9.45pm