



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
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Minutes of the Meeting held on Monday 20th November 2017

- 17/178 **Apologies for Absence**
Cllr Lusher- personal
Cllr Townley -personal
- 17/179 **To receive members' declaration of interests in items on the Agenda**
Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared. None declared
- 17/180 **Minutes**
The Minutes of the Parish Council meeting dated 16th October 2017 we accepted by the council as a true record and duly signed and dated by the Chair.
- 17/181 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
- The hole in the road outside Manor House has been fixed.
 - Street light outside Baytrees is still not working
 - Thanks were given to Cllr Lusher and Tony Lungley for their work on the war memorial decorations for Remembrance Sunday.
 - Grass cutting looks lovely at the War Memorial
 - Telephone box- This appears to be used as a dump site for books, and could the parish council think about alternative uses. This will be placed in the next agenda.
 - The Wix Branch of the RBL has now closed and the building is being run as a United Services Club.
- Cllr Bowers thanked John Williams for his help for Remembrance Sunday**
- 17/182 **Speaker- Gary Donoghue. Harwich Runners**
Gary spoke to the council about the 2017 race and Harwich Runners' plans for the 2018 race.
- Gary thanked the parish council for their continue support of the race. It was the 13th consecutive race, and the most successful, with nearly 400 runners. £300 has been donated to Wix Parish Council. Gary reported that all rubbish from this year's event was recycled, both organic and plastic.
- Following a discussion, it was agreed that it would be beneficial to put up a notice regarding the road closure a few weeks ahead of the race. (in addition to the legal notices). Gary reported that the Equestrian Centre are happy to continue to provide the parking facilities
- The proposed date for the next race is Sunday 21st October 2018. Approval for the use of the field will be formally given at the next meeting. Gary was advised to check that the Village Hall will also be available on that date and book it early.

17/183

Clerks Report

The clerk gave her report on work carried out in the last month. Key points raised:

Attended:

Safety Advisory Group meeting for fireworks at TDC, Weeley
Community Initiatives Fund panel, Marks Tey. Panel member awarding the 2017/18 fund
Highways Briefing, Gt Dunmow
TDC finance meeting
Local Services Fund session. Received an update on the fund, and how to apply

Working on developing methods with Highways for PC's to take responsibility for some of the underfunded work.

Usual administrative prep for fireworks night

Additional administrative work as a result of the Safety Advisory Group

Completed our LSF application, securing support from County Councillor Carlo Guglielmi

Began preparing the accounts head of the precept next year. Brief report

- Provisional tax base has increased
- LTCSS grant figure not yet agreed
- LTCSS grant will end in 2020.
- Authorities are expecting councils to raise their precept at least in line with inflation, and make preparations for the forthcoming years where the grant will no longer be available. To also consider that PC's may have to take on some of the work that is currently the responsibility ECC or TDC.

17/184

Payments

The monthly finance update was received and payments totalling £1,675.12 were approved *

Proposed: Cllr Nelson

Seconded: Cllr Jemmett

Agreed by all

17/185

Planning:

- a) To receive and make recommendations on the following planning applications:

17/01483/FUL. Hunters Moon Colchester Road Wix Essex CO11 2RS. Erection of five dwellings.

Revised plans

No revised comment.

17/01908/OUT | Detached 3 bedroom house. | Land to the rear Chapelfields House Bradfield Road Wix Essex CO11 2SG

Recommendation: Same as last time they applied for Planning permission on this land.

Village amenities

17/186

Mower

To resolve to send the mower to Stourwood Landscape, Wrabness, to repair to a usable/saleable condition.

Following a discussion regarding what might be wrong with it, the unknown value of the mower and the unknown repair costs, it was agreed to find the current value of the vehicle, and to obtain an estimate for Stourwood to take the mower and price up the work.

Agreed by all

17/187

Fireworks

A brief report on fireworks night was given. The clerk reported total takings on £3353.90, with a profit of £377.85. This will be confirmed after the fireworks debrief meeting on Monday 27th November.

Thanks were given to all the volunteers. It was also noted that for next year's display, the MUGA lights need switching off immediately prior to the display starting.

- 17/188 **Allotments- school**
 To receive a request from the school to use the allotments. (previously agreed)
 Following a discussion, it was agreed to stand by the original decision, and allow the school the use of the allotments. They must however be returned to the original condition before vacating them.
Agreed by all
- 17/189 **Community Governance Review**
 Clerk reported that as part of the Community Governance Review, Wix Parish Council will not be reviewed. This is because they have had a contested election within the last 5 years.
- 17/190 **Statement of Community Involvement Consultation (13th Nov-8th Jan)**
 To receive the Statement of Community Involvement and agree response.
 Following a discussion, it was agreed to comment that Wix PC have received the documentation as specified in the Statement of Community Involvement.
Proposed: Cllr Nelson
Seconded: Cllr Mitchell
Agreed by all
- 17/191 **Essex Heritage Trust**
 To discuss the email and agree if Wix PC have an appropriate project they would like to put forward to the Trust for a grant.
 Following a discussion, it was agreed to seek quotes to replace the War Memorial railings, and resolve to submit a grant application for their restoration.
 It was also agreed to forward the grant details onto the Church, as they may be interested in applying for work on the churchyard gates or bell cage etc.
Proposed: Cllr Nelson
Seconded: Cllr Bowers
Agreed by all
- 17/192 **Crime Report**
 To receive a crime update from the clerk. No crime update available from the Essex Police website, for September, on their monthly map.
- 17/193 **Correspondence.**
 Wix.com have contacted Wix PC, as they would like to produce some media centred around their business sharing the name with our village. The clerk will contact them expressing Wix PC's interest in being involved. PKF Littlejohn has been appointed as the external auditor for parishes in Essex requiring an external audit for 2017/18. LCPAS have produced an information pack on the new Data Protection Regulations that came into force in May 2018, at a cost of £40. It was agreed to purchase this in preparation for the changes.
- 17/194 **Reports and updates**
 - **Highways- Clerk.**
 - **Village Hall- Cllr Bowers** CCTV expansion ongoing,
 - **TDALC- Cllr Mitchell** Visit from Joy Darby and Catherine Bicknell. The Local Plan is progressing well, consultation on final draft completed. Part 1 Public examination Jan, part 2 June, adoption Sept 2018
- 17/195 **Items to be added to next Agenda**
 Precept.
 Fence quotations for the playground. (to include PMC Landscapes)
- 17/196 **Items of interest and note.**
 - The next Parish Council Meeting will be held on Monday 15th January at 7.30 pm, where the parish council will be setting the precept for 2018/19

Members of the public please be advised that, in order for the council to give an effective response, matters they wish to raise must be brought to the notice of the Parish Council at least seven working days before the date of the meeting in writing or by email to the clerk-