



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
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Minutes of the Annual Meeting of the Parish Council on Monday 20th May 2024 at 7.30 pm in the Village Hall for the purpose of transacting the following business:

**Present: Cllr Nelson (chair), Cllr Bob Stephens (vice-chair), Cllr Bob Jemmett, Cllr Gill Isbell, Cllr Kathy Saich,
Clerk: Emma Cansdale**

24/062 **Election of Chair**

This was followed by the signing of the declarations of acceptance of office
Cllr Guy Nelson was proposed.

Proposed: Cllr Bob Stephens

Seconded: Cllr Bob Jemmett

Agreed by all

24/063 **Apologies for Absence- None**

24/064 **To receive members' declaration of interests in items on the agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared. **None**

24/064 **Minutes.**

The Minutes of the Parish Council meeting dated 23rd April 2024 were accepted as a correct record and duly signed by the chair.

24/065 **Election of Vice-chair**

Cllr Bob Stephens was proposed.

Proposed: Cllr Nelson

Seconded: Cllr Jemmett

Agreed by all

24/066 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

District Councillor Report

County Councillor Report- available on the website

24/067 **Clerks Report**

The clerk gave an update on, End of Year, Safety Culture app, Risk assessment training (Now qualified), Field drainage

Finance

24/068 **Payments**

- a) To receive monthly finance update and approve payments ******(appx 1)

Proposed: Cllr Guy Nelson

Seconded: Cllr Bob Jemmett

Agreed by all

- b) Grants and donations

24/069 **Accounts for year ending 31st March 2024 and Annual Governance and Accountability Review.**

- a) To approve and complete Section 1, Annual Governance Statement 2023/24
- b) To approve Section 2, Accounting Statements 2023/24
- c) To receive the internal audit report
- d) To approve the accounts ending 31st March 2024

Proposed: Cllr Bob Stephens

Seconded: Cllr Gill Isbell

Agreed by all

24/070 **To review key documents**

- a) Standing Orders- agreed
- b) Financial regulations- new model document released this week. To be reviewed at the next meeting (July).
- c) Risk Assessment

Councillor roles and memberships will be considered once the current vacancy has been filled, or by July, whichever is earlier.

24/071 **Planning**

To consider the following planning applications: **None**

Events

24/072 **Garden Party 2024**

Update. Set up on Saturday. Everything is booked. Vote of thanks to Cllr Isbell for organizing the event.

24/073 **Fireworks display 2024**

To discuss the 2024 fireworks display, and agree the date and budget

Agreed to hold the display on Saturday 2nd November.

Budget: £4800 net

Training @ £70 per 2 people 15th September: £140.00

Proposed: Cllr Nelson

Seconded: Cllr Jemmett

Agreed by all

Facilities

24/074 **Bin update.**

The clerk reported that TDC no longer supply bins, but will install and empty them. The clerk will arrange purchase, and then liaise with TDC for the installation (to replace a rubbish bin and dog bin, on 4 sites, with combination bins)

24/075 **Crime Report**

None

24/076 **Correspondence.**

Joe has asked for help regarding the damage to his wall by the utility works in the village. It was agreed to write to Cadent regarding this issue, and other issues that have arisen from these works. Copy Cllr Mike Bush in.

Village of the year award. Does the village wish to enter? TBC

24/077 **Reports, updates and matters of continuing reference.**

- **Highways- Clerk.**
- **TDALC- Cllr Stephens**
- **Village Hall**
- **New Website- potential option;** Parish Council Websites. All booking.com
- **Pond-** weed suppressant down, boat ready to go down.

24/078 **Items to be added to next/future Agenda/ matters of continuing reference.**

Tree survey

24/079 **Items of interest and note.**

Next meeting- Annual Parish Meeting Monday 17th June 2024

Meeting closed 21.15