



## WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale  
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Essex CO11 2PD

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Minutes of the virtual Meeting of the Parish Council via Zoom on Monday 15th June 2020 at 7.30

Attendance: Cllr Guy Nelson (chair), Cllr Gary Bowers (vice chair), Cllr Ray Murray, Cllr Kerry Mitchell, Cllr Bob Jemmett, Cllr Bob Stephens (after co-option)  
Emma Cansdale- Clerk  
Members of public: 4

### 20/050 **Apologies for Absence**

Cllr Barry Moir- technical difficulties accesses the meeting

### 20/051 **To receive members' declaration of interests in items on the Agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.  
None

### 20/052 **Minutes.**

The Minutes of the Parish Council meeting dated 16<sup>th</sup> March 2020 were accepted as a correct record.

### 20/053 **Co-option**

To resolve to co-opt a new Councillor to Wix Parish Council.

Following a discussion, Mr Roberts Stephens, of Oakley Road, Wix was nominated, and co-opted onto Wix Parish Council.

The clerk will arrange for the appropriate forms to be sent to Cllr Stephens for completion.

**Proposed: Cllr Nelson**

**Seconded: Cllr Mitchell**

**3 in favour, 1 against, 1 abstained.**

**Carried.**

### 20/054 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

A resident asked what was happening at the allotments (see clerks report)

A resident raised a query about planning application 20/0575/OUT- and why under the previous application there was no report from the PC. The clerk clarified that Wix PC submitted a 'no objection' comment, but this is not the first time it has not been received.

20/055 **Clerks Report** \* full report, see appendix a  
Gym Equipment  
Village Hall Management- Trustee update.  
Allotments

## **Finance**

20/056 **Payments**

- a) To receive monthly finance update and approve payments **\*\***(appx 1)

Payments agreed

**Proposed: Cllr Mitchell**

**Seconded: Cllr Nelson**

**Agreed by all**

20/057 **Accounts for year ending 31<sup>st</sup> March 2020 and Annual Governance and Accountability Review.**

- a) To approve and complete Section 1, Annual Governance Statement 2019/20  
b) To approve Section 2, Accounting Statements 2019/20  
c) To receive the internal audit report  
d) To approve the accounts ending 31<sup>st</sup> March 2020

Section 1 and 2 of the Annual Governance and Accountability Review, and the accounts were agreed by all and will be signed off by the chair, and submitted to the external auditor.

**Proposed: Cllr Mitchell**

**Seconded: Cllr Nelson**

**Agreed by all**

20/058 **Planning:**

- a) To receive and make recommendations on the following planning applications:

- [Discharge of conditions 4 \(Surface Water Management Strategy\), 6 \(Landscaping Scheme\), 8 \(Parking and Turning\) and 9 \(External Lighting\) of application 18/00930/FUL \(approved on appeal APP/P1560/W/19/3224858\).](#)

Green Farm Oakley Road Wix Manningtree Essex CO11 2SE

Ref. No: 20/00655/DISCON | Received: Wed 27 May 2020 | Validated: Wed 27 May 2020 | Status: Awaiting decision

**Recommendation- no comment**

- [Outline planning application for the development of a class C2 Residential Care Home \(all matters reserved\).](#)

The Haulage Depot Clacton Road Wix Essex

Ref. No: 20/00575/OUT | Received: Wed 06 May 2020 | Validated: Wed 06 May 2020 | Status: Awaiting decision

**Recommendation: No objection**

**Proposed: Cllr Murray**

**Seconded: Cllr Mitchell**

**Agreed by all**

It is worth noting, that an appeal has been submitted for the original application. However, this application is preferred and will be decided prior to the original applications appeal date.

- b) Update on the Poultry Farm application 20/00194/FUL; and to agree the statement for Planning Committee.

The date for planning committee has not been set but when the date is confirmed, the chairman will present a short statement to the effect of comments submitted in the Parish Council meeting held on 16<sup>th</sup> March.

20/059 **Churchyard**

To receive a letter from Robin Rowley (Church Warden at St. Mary's) , to consider the content, its implications, and to agree to meet the PCC to discuss further.

The issues surrounding the closure/enlargement/reuse of a churchyard, and a parish councils' legal options to contribute are complex\*. Following a detailed discussion, it was agreed to arrange a meeting between the PCC and Wix PC, to discover the preferred options of the PCC. Wix PC to then agree the level of involvement it wants to have and to seek the appropriate advice to ensure any actions are legal.

**Proposed: Cllr Bowers**

**Seconded: Cllr Nelson**

## Agreed by all

\*LGA 1892/LGA 1972 conflict

## Facilities

### 20/060 Trees requiring work

To approve the following work (quotes where applicable in the closed session)

- a) To resolve to fell the maple in the East corner of the field. (quotes \*) **Agreed- see item 20/069**
- b) To resolve to commission a seat from the sycamore stump. **Agreed- Marnic Wood Carving @ £150**
- c) To resolve to request Marvans Landscaping grind out the remaining stumps, as previously agreed (excluding the sycamore mentioned above) **Agreed- stump from the lime, still to be felled will be left for carving. GN/GB or BJ to meet Marvans on site**
- d) To approve a budget of £250 for the hire of a digger and dumper to grade the ground once the stumps have been removed. **Agreed**

**Proposed: Cllr Bowers**

**Seconded: Cllr Nelson**

**Agreed by all**

### 20/061 Condition of the Field (Contract)/Mower (PC)

- a) To discuss the condition of the field, and consider any actions. **Following a discussion, it was agreed that the standard of the cutting has not been as good as it was in the first year. It was agreed that the clerk would write to Marvans Landscaping to address this.**

**Proposed: Cllr Nelson**

**Seconded: Cllr Mitchell**

**Agreed by all**

- b) To approve spend of £60 for a new battery for the mower. **Agreed**

**Proposed: Cllr Nelson**

**Seconded: Cllr Jemmett**

**Agreed by all**

### 20/062 Pond

To note the removal of the large willow.

To discuss options for working party maintenance, under COVID 19 restrictions.

**Following a discussion, it was agreed to list out the specific work that needs to be completed, and then offer the list to the volunteers, so they can pick an appropriate task, which can be completed whilst following the current government guidelines.**

To approve a budget of £100 for the replacement of the post and rail fence next to the pond. It was agreed for the clerk to establish whether highways would erect a fence by the culvert, and to defer the item until a later date.

**Proposed: Cllr Nelson**

**Seconded: Cllr Jemmett**

**Agreed by all**

### 20/063 Container

To note the purchase of an additional storage container to allow easier access for Wykes Fayre to the space they rent in the existing 40 foot container,

To approve a budget of £350 for the materials and equipment hire to prepare the base and ramp for the new container?

Following a discussion, a budget of £350 was approved.

**Proposed: Cllr Jemmett**

**Seconded: Cllr Murray**

**Agreed by all**

## General

### 20/064 Crime Report

Report form PCSO Pat Smith (appx 3\*\*)

20/065 **Correspondence.**

20/066 **Reports and updates**

- **Highways- Clerk.**
- **TDALC- Cllr Mitchell.**

20/067 **Items to be added to next Agenda.**

Wet pour surfacing on play area- grass growing though. Clerk to contact Playquip.  
Youth club- Wix PC to reclaim and hold money and assets.

20/068 **Items of interest and note.**

**Next meeting TBC**

**Closed session in accordance with the Public Bodies Admission Act 1960- items of a commercially sensitive nature.**

20/069 Felling of the maple in the East corner of the field.

To receive quotes for the felling of the tree, and to appoint a contractor.

Following receipt of quotes and a discussion, it was resolved to appoint Dedham Vale Tree Surgery Ltd, at £250.

**Proposed: Cllr Bowers**

**Seconded: Cllr Murray**

**Agreed by all**

Clerks report 15<sup>th</sup> June 2020

Gym Equipment- CIF Expression of Interest has been submitted. Full application to be submitted by July

VHMC trustees- I have sent an email to the VHMC following the last meeting, and await a response. We understand they cannot meet at the moment, and I do not know what they have in place to allow virtual meeting/remote decisions.

Allotment- It is busy at the allotment. Paul Cansdale has taken over management of the site. We have several new holders, including one who has used a digger to completely clear the phase 2 area, and the area around the trees. We are looking to site 2 more holders, and photograph the remaining plots and advertise them on the website and Facebook. I'll also put a note on the noticeboard, with details.