



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
2 Goose Green Cottages
Colchester Road
Wix, Manningtree
Essex CO11 2PD

Tel: 01255 871483
Email: wixparish@gmail.com

Minutes of the Council are hereby summoned to attend the Annual Meeting of the Parish Council on Monday 15th May 2023

Present: Cllr Guy Nelson (chair), Cllr Bob Stephens, Cllr Bob Jemmett, Cllr Kathy Saich, Cllr Gill Isbell
Clerk; Emma Cansdale

23/68 Election of Chairman

Cllr Guy Nelson was nominated as chair.

Proposed: Cllr Bob Stephens

Seconded: Cllr Bob Jemmett

Agreed by all

This was followed by the signing of the declarations of acceptance of office from all elected members, and acceptance of the code of conduct.

23/69 Apologies for Absence

None

23/70 To receive members' declaration of interests in items on the agenda

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

23/71 Minutes.

The Minutes of the Parish Council meeting dated 24th April 2023 were accepted as a correct record and duly signed by the chair.

23/72 Public participation session with respect to items on the agenda and other matters that are of mutual interest

Matt Jones- Congratulations to Mike Bush on his re-election as District Councillor.

Thanks for the Wix 900- particularly Cllr Gill Isbell, who led both the 900 arrangements, and the Coronation event arrangements.

Matt would like to maintain the momentum gathered by this event, starting with a drawing competition. He will work on a proposal for an Art Exhibition, and requests a gallery page on the new website. **Agreed**

Thanks to Holly Saich, and Nigel Button for the photos.

District Councillor Report, Re-elected Cllr Mike Bush. Cllr Bush reported that there is now lots to be done in the next year. On the 23rd May the new TDC administration will be formed. (likely a new administration, likely to be a coalition)

County Councillor Report- available on the website

23/73 Clerks Report

The clerk has been focusing on end of year, accounts, and audit, along side the day to day council activities. The clerk will also be attending the Health and Safety and Risk Assessment training in July.

23/72 **Election of Vice-chairman**
Cllr Guy Nelson nominated Cllr Bob Stephens
Proposed: Cllr Guy Nelson
Seconded: Bob Jemmett
Agreed by all

Finance

23/73 **a) Payments**
To receive monthly finance update and approve payments **(appx 1)
£58
£210 internal audit
£36.99 ink for printer

Proposed: Cllr Guy Nelson
Seconded: Cllr Kathy Saich
Agreed by all

b) Purchases

i) Community ladder (Wix PC, Wix Village Hall, Wix Fayre use)
https://www.toolstation.com/lyte-industrial-swingback-aluminium-step-ladder/p16024?utm_source=googleshopping&utm_medium=feed&utm_campaign=googleshoppingfeed#f_desc £214.99

ii) Tent pole bags for the marquees £159.80

Proposed: Cllr Bob Jemmett
Seconded: Cllr Bob Stephens
Agreed by all

c) Grants and Donations

i) Wix Wafflers- to receive a grant request for £1500

ii) Wix Village Hall- figure to be agreed at a later date, following outcome of TDC grant application

iii) Wix Fayre raffle prize £150

Proposed: Cllr Bob Jemmett
Seconded: Cllr Kathy Saich
Agreed by all.

23/74 **Accounts for year ending 31st March 2023 and Annual Governance and Accountability Review.**

a) To approve and complete Section 1, Annual Governance Statement 2022/23

b) To approve Section 2, Accounting Statements 2022/23

c) To receive the internal audit report

d) To approve the accounts ending 31st March 2023

Proposed: Cllr Bob Jemmett
Seconded: Cllr Guy Nelson
Agreed by all

23/75 **Planning**

APPLICATION NO: **23/00407/FULHH**

PROPOSAL: Proposed erection of first floor extension and covered access to side to create a sun room.

LOCATION: Sunnyside Bradfield Road Wix Manningtree

APPLICATION NO: [23/00568/VOC](#)

PROPOSAL: Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 9 (Scheme of hard and soft landscaping works) of 20/01613/FUL to allow the construction of amenity blocks on the site.

LOCATION: Richwill Farm Oakley Road Wix Manningtree

Recommendation: No objection
Proposed: Cllr Guy Nelson
Agreed by all

- 23/76 **To review key documents**
- a) Standing Orders
 - b) Financial regulations
 - c) Risk Assessment

The documents listed were agreed and adopted.

Proposed: Cllr Guy Nelson
Seconded: Cllr Gill Isbell
Agreed

Councillor roles and memberships will be considered once the current vacancies have been filled, or by July, whichever is earlier.

- 23/77 **General Power of Competence**
To resolve to adopt the General Power of Competence, noting the council meets the eligibility criteria.
Proposed: Cllr Guy Nelson
Seconded: Cllr Gill Isbell
Agree by all

- 23/78 **Fireworks display 2023**
To discuss the 2023 fireworks display, and agree the date and budget.
Following a discussion, it was resolved to hold the display on Saturday 4th November £4000. Fireworks retraining. GN, BJ, CP, PC, BS, AM
Proposed: Cllr Guy Nelson
Seconded: Cllr Bob Stephens
Agreed by all
The council will also be investigating card payments (eg Sum up air.), and online ticket booking (eg Eventbrite)

- 23/79 **Crime Report**
Oakley

- 23/80 **Correspondence.**
- To receive a request from the Wix Fayre Committee, for the use of the playing field on 15th July 2023-
agreed by all
 - A120 works

- 23/81 **Reports, updates and matters of continuing reference.**
- **Highways- Clerk.**
 - **TDALC**
 - **Village Hall**
 - **Recreation area**

- 23/82 **Items to be added to next/future Agenda/ matters of continuing reference.**
Gym area lighting
MUGA surfacing- project started, Cllr Gill Isbell and the clerk
Meeting with the VHMC regarding field/hall hire/Field hire policy
Solar Working Group-
Recreation area development- S106- project started, Cllr Gill Isbell and the clerk
Pond
Tree survey

Items of interest and note.

Annual Parish Meeting- Monday 22nd May
Next meeting- Monday 19th June 2023

Meeting closed: 8:30pm