



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
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Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council on Monday 28th June 2021 at 7.30 pm in the Village Hall for the purpose of transacting the following business:

**The Public and Press and invited to attend.
AGENDA**

21/066 **Election of Chair**

21/067 **Election of Vice-chair**

21/068 **Apologies for Absence**

21/069 **To receive members' declaration of interests in items on the Agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

21/070 **Minutes.**

Acceptance of the Minutes of the Parish Council meeting dated 26th April 2021

21/071 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

21/072 **Clerks Report**

Finance

21/073 **Payments**

To receive monthly finance update and approve payments **(appx 1)

21/074 **Accounts for year ending 31st March 2021 and Annual Governance and Accountability Review.**

- a) To approve and complete Section 1, Annual Governance Statement 2020/21
- b) To approve Section 2, Accounting Statements 2020/21
- c) To receive the internal audit report
- d) To approve the accounts ending 31st March 2021

Section 1 and 2 of the Annual Governance and Accountability Review, and the accounts to be signed off by the chair.

21/075 **Planning:**

- a) To receive and make recommendations on the following planning applications: None

b) To withdraw the objection to the National Transport Casework Team (DFT) on the
TOWN AND COUNTRY PLANNING ACT 1990 – SECTION 247
PROPOSED STOPPING UP OF HIGHWAY AT HARWICH ROAD, WIX, MANNINGTREE CO11 2SA
OS GRID REFERENCE: E:616825, N:228469

- c) To establish and agree membership of a Planning Committee.
- i) Committee to form terms of reference, to be approved at the next meeting
- d) To approve Planning Training, via EALC

Assets and Facilities

21/076 Grass cutting/field maintenance- Cllr Nelson

- a) To resolve to make the following purchases, and agree the following expenditure budgets. 2 x new Snapper SPX210 mowers at £2879 inc VAT each (total £4798 +VAT) <https://www.cheapmowers.com/acatalog/Snapper-SPX210-Lawn-Tractor-46-in-Cut-Side-Discharge--SNSPX210.html#SID=3> with one trailer and two mulching kits.
- b) Hand mower for edges, to a budget of £500 (following clarification on the condition of the existing mower) If the council resolves to buy the two ride-on mowers as above, the hand mower will not be required

21/077 Sweet Chestnut Trees.

A resident has offered some sweet chestnut trees to plant around the edge of the field. To discuss and agree the planting of the trees.

21/078 Adult gym equipment-

To note and agree a 6% price increase of the cost of the project, following considerable material cost increases since January 2020.

Condition of toddler playground wet-pour

21/079 To note that the wet-pour surface around the toddler play equipment is splitting and cracking on the joints where the contractor had to go back and cover the parts between the equipment (his mistake). There is also some weed growth through the surface. Clerk to check the guarantee

General

21/080 Queens Platinum Jubilee 2nd- 5th June 2022

- a) To resolve to light the beacon during the Jubilee weekend
- b) To discuss and agree any additional celebration events to be hosted by the Parish Council

21/081 Playing Field use request- 17th July 1pm-5pm

- a) To receive and agree a request from the Fayre Committee for the use of the field on 17th July 1-5pm
- b) To receive and agree a request from a resident for the use of the field for a party on 7th May 2022.

21/082 Crime Report

Report form PCSO Pat Smith (appx 3**)

21/083 Correspondence.

CIF Grant

21/084 Reports, updates and matters of continuing reference.

- Highways- Clerk.
- TDALC- Cllr Mitchell.

21/085 Items to be added to next Agenda.

Review of Financial Regs, Standing Orders, Risk Assessments and other documents
Dog fouling campaign.
Yellow lines around the crossroads on Colchester Road

21/086 Items of interest and note.

Next meeting- Monday 19th July 2021
Police Street Meet 8th July 4.30-5.30