



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
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Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council at the Village Hall on Monday 21st May 2018 at 7.30 pm for the purpose of transacting the following business:

The Public and Press and invited to attend

AGENDA

- 18/078 **Election of Chairman**
To resolve to elect a chair
- 18/079 **Election of Vice-chairman**
To resolve to elect a vice-chair
- 18/080 **Apologies for Absence**
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- 18/081 **To receive members' declaration of interests in items on the Agenda**
Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.
- 18/082 **Minutes.**
Acceptance of the Minutes of the Parish Council meeting dated 16th April 2018 and extraordinary meeting dated 30th April.
To check the minutes for the Annual Parish Meeting dated 30th April 2018
- 18/083 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
- 18/084 **Clerks Report**
- Finance**
- 18/085 **Payments**
To receive monthly finance update and approve payments (appx 1)
- 18/086 **Accounts for year ending 31st March 2018 and Annual Governance and Accountability Review.**
a) To approve and complete Section 1, Annual Governance Statement 2017/18
b) To approve Section 2, Accounting Statements 2017/18
c) To receive the internal audit report
d) To approve the accounts ending 31st March 2018
Section 1 and 2 of the AGAR, and the accounts to be signed off by the chair.

- 18/087 **Grants and Donations**
a) To approve the following annual grants and donations
1) Village hall donation £600
2) Churchyard maintenance £500
3) Youth Club donation £400
4) Poppy Appeal (to be paid in November)
- b) To open the grants scheme for local groups to apply for funding (application forms available from the clerk or website)**

- 18/088 **Planning:**
To receive and make recommendations on the following planning applications:

- 18/089 **Trees**
a) To receive a report on work carried out.
b) To discuss the offer of a tree from the village hall.
c) To resolve to purchase a larger stake to re-stake the Royal Oak.

Documents

- 18/090 **To complete the annual review of the Standing Orders**
18/091 **To complete the annual review of the Financial Regulations**
18/092 **To complete the annual review of the Risk Register.**
18/093 **To agree meeting dates. (appx 2)**

General

- 18/094 **General Data Protection Regulations update**
18/095 **Community Speed Watch**
a) To receive status report
18/096 **Crime Report**
18/097 **Correspondence.**

- 18/098 **Reports and updates**
 - Highways- Clerk. Clacton rd 30mph sign
 - Village Hall- Cllr Bowers.
 - TDALC- Cllr Mitchell

- 18/099 **Items to be added to next Agenda**

Items of interest and note.

- The next Parish Council Meeting will be held on Monday 18th June 2018

Members of the public please be advised that, in order for the council to give an effective response, matters they wish to raise must be brought to the notice of the Parish Council at least seven working days before the date of the meeting in writing or by email to the clerk- Thank you.