



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
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Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council at the Village Hall on Monday 20th May 2019 at 7.30 pm for the purpose of transacting the following business:

**The Public and Press and invited to attend
AGENDA**

19/035 **Election of Chair**

To resolve to elect a chair

19.036 **Election of Vice-chair**

To resolve to elect a vice chairman

Acceptance of office forms to be signed, for chair, vice-chair and councillors.

To note 2 vacancies

19/037 **Apologies for Absence**

19/038 **To receive members' declaration of interests in items on the Agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

19/039 **Minutes.**

Acceptance of the Minutes of the Parish Council meeting dated 27th March 2019

19/040 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

19/041 **Clerks Report**

Finance

19/042 **Payments**

To receive monthly finance update and approve payments **(appx 1)

19/043 **Accounts for year ending 31st March 2018 and Annual Governance and Accountability Review.**

a) To approve and complete Section 1, Annual Governance Statement 2018/19

b) To approve Section 2, Accounting Statements 2018/19

c) To receive the internal audit report

d) To approve the accounts ending 31st March 2019

Section 1 and 2 of the Annual Governance and Accountability Review, and the accounts to be signed off by the chair.

19/044 **Grants and Donations**
a) To approve the following annual grants and donations

- 1) Village hall donation £600
- 2) Churchyard maintenance £500
- 3) Poppy Appeal (to be paid in November)

b) To open the grants scheme for local groups to apply for funding (application forms available from the clerk or website)

Fireworks

To resolve to set the budget for the purchase of fireworks at £2800

19/045 **Planning:**

To receive and make recommendations on the following planning applications:

- [Proposed single storey rear extension to replace conservatory also proposed enlargement of rear dormer to enable upstairs bathroom.](#)

Crostones Colchester Road Wix Manningtree Essex CO11 2RT

Ref. No: 19/00705/FUL | Received: Fri 03 May 2019 | Validated: Fri 03 May 2019 | Status: Awaiting decision

- [Proposed construction of two pairs of semi-detached dwellings.](#)

Land at Harwich Road Wix Essex CO11 2SA

Ref. No: 19/00685/FUL | Received: Tue 30 Apr 2019 | Validated: Tue 30 Apr 2019 | Status: Awaiting decision

Documents

19/046 **To complete the annual review of the Standing Orders**

19/047 **To complete the annual review of the Financial Regulations**

19/049 **To complete the annual review of the Risk Register.**

19/049 **To agree meeting dates.**

General

19/050 **Councillor Roles and Responsibilities**

To resolve to agree the roles and responsibilities of each councillor- *portfolios

19/051 **Annual Parish Meeting**

To agree a date and topics for the Annual Parish Meeting.

19/052 **Community Speed Watch**

19/053 **Crime Report**

19/054 **Correspondence.**

Post Office- awaiting parish council decision on funding.

19/055 **Reports and updates**

- **Highways- Clerk.**
- **Village Hall**
- **TDALC- Cllr Mitchell.**
- **Mower- Cllr Jemmett. Update on exchanged mower and to agree maintenance schedule.**
- **Pond update**

19/056 **Items to be added to next Agenda .**

19/057 **Items of interest and note.**

Next meeting TBC

