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**WIX PARISH COUNCIL**

Clerk to the Council: Mrs Emma Cansdale Tel: 01255 871483

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Colchester Road

Wix, Manningtree

Essex CO11 2PD

Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council on Monday 16th May 2023 at 7.30 pm in the Village Hall for the purpose of transacting the following business:

**The Public and Press and invited to attend.**

**AGENDA**

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| 23/68 | **Election of Chairman**  **This is followed by the signing of the declarations of acceptance of office from all elected members, and acceptance of the code of conduct.** |
| 23/69 | **Apologies for Absence** |
| 23/70 | **To receive members’ declaration of interests in items on the agenda**  Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.  Guy Nelson, expenses |
| 23/71 | **Minutes**.  Acceptance of the Minutes of the Parish Council meeting dated 24th April 2023 |
| 23/72 | **Public participation session with respect to items on the agenda and other matters that are of mutual interest**  **District Councillor Report**  **County Councillor Report-** available on the website |
| 23/73 | **Clerks Report** |
| 23/72 | **Election of Vice-chairman** |
|  | **Finance** |
| 23/73 | 1. **Payments**   To receive monthly finance update and approve payments \*\*(appx 1)   1. **Purchases** 2. Community ladder (Wix PC, Wix Village Hall, Wix Fayre use)   <https://www.toolstation.com/lyte-industrial-swingback-aluminium-step-ladder/p16024?utm_source=googleshopping&utm_medium=feed&utm_campaign=googleshoppingfeed#full-desc>   1. Tent pole bags for the marquees £159.80 2. **Grants and Donations** 3. Wix Wafflers- to receive a grant request for £1000 4. Wix Village Hall- figure to be agreed at a later date, following outcome of TDC grant application 5. Wix Fayre raffle prize £150 |
| 23/74 | **Accounts for year ending 31st March 2023 and Annual Governance and Accountability Review.**   1. To approve and complete Section 1, Annual Governance Statement 2022/23 2. To approve Section 2, Accounting Statements 2022/23 3. To receive the internal audit report 4. To approve the accounts ending 31st March 2023 |
| 23/75 | **Planning**  APPLICATION NO**: 23/00407/FULHH**  PROPOSAL: Proposed erection of first floor extension and covered access to side to create a  sun room.  LOCATION: Sunnyside Bradfield Road Wix Manningtree   |  |  | | --- | --- | | application no: | [23/00568/VOC](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RTBDM9QB0OT00) | | proposal: | Application under Section 73 of the Town and Country Planning Act, to allow a vatiation of condition 9 (Scheme of hard and soft landscaping works) of 20/01613/FUL to allow the construction of amenity blocks on the site. | | location: | Richwill Farm Oakley Road Wix Manningtree | |
| 23/76 | **To review key documents**   1. Standing Orders 2. Financial regulations 3. Risk Assessment   Councillor roles and memberships will be considered once the current vacancies have been filled, or by July, whichever is earlier. |
| 23/77 | **General Power of Competence**  To resolve to adopt the General Power of Competence, noting the council meets the eligibility criteria. |
| 23/78 | **Fireworks display 2023**  To discuss the 2023 fireworks display, and agree the date and budget. |
| 23/79 | **Crime Report** |
| 23/80 | **Correspondence**.   * To receive a request from the Wix Fayre Committee, for the use of the playing field on 15th July 2023 |
| 23/81 | **Reports, updates and matters of continuing reference.**   * **Highways- Clerk.** * **TDALC- Cllr Mitchell.** * **Village Hall** * **Recreation area** |
| 23/82 | **Items to be added to next/future Agenda/ matters of continuing reference.**  Gym area lighting  MUGA surfacing.  Meeting with the VHMC regarding field/hall hire/Field hire policy  Solar Working Group-  Recreation area development- S106  Pond  Tree survey |
|  | **Items of interest and note.**  **Annual Parish Meeting- Monday 22nd May**  **Next meeting- Monday 19th June 2023** |