



## WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale  
2 Goose Green Cottages  
Colchester Road  
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Essex CO11 2PD

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### **Minutes of the meeting of the Parish Council on Monday 16<sup>th</sup> October 2017**

Attendance: Cllr Guy Nelson (Chairman), Cllr Sue Lusher, Cllr Ray Murray, Cllr Mark Townley, Cllr Bob Jemmett  
Emma Cansdale, Clerk.

17/160 **Apologies for Absence**

Cllr Gary Bowers- personal commitments

Cllr Kerry Mitchell – personal commitments

17/161 **To receive members' declaration of interests in items on the Agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Nelson- expenses claim.

17/162 **Minutes**

The Minutes of the Parish Council meeting dated 18<sup>th</sup> September 2017 were accepted as a correct record, with the exception of Cllr Murray under the fireworks item, who stated he will help on the night, but is not part of the working group.

17/163 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

Kirsty Lusher and Kate attended and advised the council that they are part of the new team of trustees of the youth club. They also advised that they would like to put in a grant application. The clerk will provide the application form and guidance.

Cllr Lusher passed on a message from John Williams, who advised the dip outside Manor House has been marked up by Essex Highways.

17/164 **Clerks Report**

The clerk reported that alongside the general day to day council business, she has been working on arrangements for the fireworks display, preparation for the Safety Advisory Group, and has finally succeeded, after a lot of correspondence and pressure applied to the local authorities, to get the footway along Harwich Road sided.

17/165 **Payments**

- a) The monthly finance update was given by the clerk and payments as listed were approved, at a total of £5,154.25 (£700 for cash float not expenditure)

**Proposed: Cllr Lusher**

**Seconded: Cllr Murray**

**Agreed by all, except councillor Nelson, who did not vote on his expenses claim.**

- b) The clerk reported on the outcome of the Annual Return, from the External Auditors, who raised no matters, and gave the council a 'clean bill of health' for 2016/17

**Planning:**

- a) To receive and make recommendations on the following planning applications:

17/01483/FUL. Hunters Moon Colchester Road Wix Essex CO11 2RS. Erection of five dwellings.

*Recommendation: Objection- Concerns were raised regarding the following points; access, fire access, overlooking school, sewer facilities already being at full capacity, traffic high in an already built up area. .*

It was resolved to submit an 'objection' recommendation to TDC planning

**Proposed: Cllr Jemmett**

**Seconded: Cllr Murray**

**Agreed by all.**

17/01535/FUL. Wix Lodge Colchester Road Wix Manningtree Essex CO11 2RP. Replacement dwelling

*Recommendation: No objection.*

It was resolved to submit a 'no objection' recommendation to TDC Planning.

**Proposed: Cllr Nelson**

**Seconded: Cllr Townley**

**Agreed by all**

**Village amenities**

**Field**

17/167

**Field work update**

Cllr Nelson reported that following the recommendations in the Hallwood Association tree survey, 1 tree has been removed, and 2 trees coppiced.

The fencing by the new play area is broken, and following a discussion it was agreed to seek quote for bow-top fencing for both sides of the children's play area. **Action EC**

Swings require lock-tight. **Action EC/BJ**

New light for the play area has arrived and needs installing. **Action RM**

17/168

**Field Gate**

The clerk reported that after seeking quotes to repair the field gate, PMC kindly offered to carry out the work for free. They have removed the 2 gates and are installing the additional ironmongery, before reinstalling the double gate. This will be completed prior to the fireworks display.

17/169

**Allotments**

Cllr Jemmett reported that Tony Lungley has cleared the ditch and scraped back most of the empty plots. It appears that garden rubbish is being thrown over the back fences of the 'council houses' onto the allotment. The clerk will write to residents advising them that this is considered fly tipping, and if they have garden waste to dispose of, a brown wheelie bin can be obtained from TDC. **Action EC**

A previous allotment holder has left a large number of old car tyres on the allotment site. The clerk will write to him asking that they be removed. **Action EC**

It was also agreed to amend the allotment contract, so that plot holders will be charged for the clean-up, if plots are not left in a satisfactory condition. **Action EC**

17/170

**Fireworks**

- a) To receive a report on the fireworks event planning.

The working group reported that the banners would be up by the end of the week, the fireworks and merchandise have been purchased. The clerk will attend the Safety Advisory Group at TDC. The size and duration of the display has also been reduced to keep within the previously agreed budget.

- b) To approve CASH cheque for £700 for the float.

- c) To approve payment of £45 for Argos Vouchers (Guy Competition prizes)

It was resolved to approve the CASH cheque of £700 and the payment of £45 for the Argos Voucher.

**Proposed: Cllr Lusher**

**Seconded: Cllr Nelson**  
**Agreed by all.**

17/171 **Street Lighting**  
Following a report from the clerk it was resolved to replace the next 5 street lights. **Action EC.**

**Proposed: Cllr Murray**  
**Seconded: Cllr Nelson**  
**Agreed by all**

17/172 **Local Services Fund**

a) To receive a report on the new Local Service Fund, provided by ECC, and administered by the EALC. The clerk and Cllr Nelson reported on the new initiative provided by ECC. Details of the fund can be found at <http://www.ealc.gov.uk/local-services-fund/>  
Application can be made for either £10,000 for one year, or £15,000 over 3 years, which is expected to be match funded.

b) To discuss options for the grant and resolve to submit an expression of interest by 27<sup>th</sup> October  
Following a discussion, it was agreed to submit an expression of interest. **Action EC**

c) To resolve to make a formal application by 17<sup>th</sup> November.  
Following a discussion, it was resolved to make an application of £15,000 over 3 years, for the maintenance and improvement of the recreation facilities, based on the quote provided by Marvens.

**Proposed: Cllr Nelson**  
**Seconded: Cllr Townley**  
**Agree by all**

17/173 **Crime Report**  
To receive a crime update from the clerk  
2 crimes reported.

17/174 **Correspondence.**  
Superfast broadband update- circulated to councillors.

17/175 **Reports and updates**

- **Highways- Clerk.**
- **Village Hall- Cllr Bowers not present**
- **TDALC- Cllr Mitchell not present**

17/176 **Items to be added to next Agenda**  
Mower and field at an extraordinary meeting.

17/177 **Items of interest and note.**

- The next Parish Council Meeting will be held on Monday 20<sup>th</sup> November at 7.30 pm
- Wix Parish Council Fireworks Display, Saturday 4<sup>th</sup> November, Gates open 5pm, Fire lit 6pm, Fireworks 7pm

Meeting closed at 21.20

Members of the public please be advised that, in order for the council to give an effective response, matters they wish to raise must be brought to the notice of the Parish Council at least seven working days before the date of the meeting in writing or by email to the clerk- Thank you.