****

**WIX PARISH COUNCIL**

Clerk to the Council: Mrs Emma Cansdale Tel: 01255 871483

2 Goose Green Cottages Email: wixparish@gmail.com

Colchester Road

Wix, Manningtree

Essex CO11 2PD

Minutes of the Meeting of the Parish Council at the Village Hall on Monday 16th April 2018

Attendees- Cllr Guy Nelson (chair), Cllr Gary Bowers (vice-chair), Cllr Sue Lusher, Cllr Ray Murray, Cllr Kerry Mitchell, Cllr Mark Townley, Cllr Bob Jemmett.

|  |  |
| --- | --- |
| 18/054 | **Chairman’s Address**  Cllr Nelson welcomed all and gave his opening remarks. |
| 18/055 | **Apologies for Absence**  None |
| 18/056 | **To receive members’ declaration of interests in items on the Agenda**  Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared  None |
| 18/057 | **Minutes**.  The Minutes of the Parish Council meeting dated 19th March 2018 were accepted as correct record and duly signed by the chair. |
| 18/058 | **Public participation session with respect to items on the agenda and other matters that are of mutual interest**  Bradfield Road muck pile. This continues to cause issues for residents using the Bradfield Rod footway, particularly in wet weather, when the much turns to slurry and runs down the hill.  There were concerns over the status of the footpath running parallel to Colchester Road, as it is being used by horse riders despite being a footpath not a bridleway.  Clacton Rd speed signs missing/faded |
| 18/059 | **Clerks Report** |
|  | **Finance** |
| 18/060 | **Payments**  To receive monthly finance update and approve payments  **Proposed: Cllr Lusher**  **Seconded: Cllr Townley**  **Agreed by all** |
| 18/061 | **Planning:**  To receive and make recommendations on the following planning applications:  18/00474/FUL | Proposed 1 1/2 storey side extension with pitched roof dormer & Juliet balcony, 1 1/2 storey rear extension with Juliet balcony & 2no. Velux rooflights, single storey rear extension with lantern & detached cart lodge. | Rosemary Cottage Cansey Lane South Wix Manningtree Essex CO11 2RJ  *Recommendation: No objection*  **Proposed: Cllr Nelson**  **Seconded: Cllr Mitchell**  **Agreed by all** |
|  | **Village amenities** |
| 18/062 | **Litter pick**  To resolve to hold the annual litter pick and provide refreshments to a budget of £50.00  Date to be set at the APM  **Proposed: Cllr Jemmet**  **Seconded: Cllr Townley**  **Agreed by all** |
| 18/063 | **Salt Bins**  To resolve to replace the 2 damaged salt bins in Glebe Close and Daleview Avenue  Amendment to defer purchase, and try to source ECC standard bins.  **Proposed: Cllr Nelson**  **Seconded: Cllr Murray**  **Agreed by all** |
| 18/064 | **Ordnance Survey Data.**  It was resolved to sign a Public-Sector Mapping Agreement (PSMA) with Ordinance Survey, and a Public Sector Licence Postcode Address File with Royal Mail use the data to produce a village map (and for other relevant uses).  Map could be displayed on the phone box and in bus shelter  **Proposed: RM**  **Seconded SL**  **Agreed by all** |
| 18/065 | **Grass cutting (small areas)**  To note that Mr Woods has increased the cost to £10 per hour and decide whether to accept this.  Item moved to the closed session at the end of this meeting. |
|  | **General** |
| 18/066 | **New Code of Conduct.**  TDC have issued a revised Code of Conduct. It was resolved to accept the new CoC, and for councillors to sign their acceptance.  **Proposed: Cllr Nelson**  **Seconded: Cllr Lusher**  **Agreed by all** |
| 18/067 | **General Data Protection Regulations**  It was resolved to appoint Cllr Mitchell as the Data Protection Officer for Wix PC  **Proposed: Cllr Lusher**  **Seconded: Cllr Murray**  **Agreed by all**  Clerk to set up email addresses for councillors. |
| 18/068 | **Community Speed Watch**   1. To note CSW will be in attendance during the rally, to ensure visitors are not speeding. 2. To receive status report   Since the end of January 533 persons have received a letter from Essex Police. For two weeks all speed watch was suspended due to a serious incident which resulted in the perpetrator being taken to court. The missing / faded 30mph speed signs on Clacton Road are causing an issue to the Speedwatch teams.  Clerk to report to Highways and get replacement signs fitted. |
| 18/069 | **Crime Report**  Lorry ???? I can’t remember what this was!! - Theft from lorry parked up on A120 overnight? |
| 18/070 | **Correspondence**.  Robin Rowley thanked the PC for the contribution to the churchyard maintenance, and to the volunteers that help out with clearance and maintenance work.  Therebutnotthere.org.uk – To look at supporting he charity through the purchase of Tommy’s. It was agreed to approach the church and see if they would like any of the pew statues.  The allotment lease from TDC is due for review and renewal. Item to be added to the next agenda. |
| 18/071 | **Reports and updates**   * **Highways- Clerk. Clacton Rd 30mph sign, needs replacement** * **Village Hall- Cllr Bowers. Light is now fixed over disabled bay. Thanks to Kirsty Lusher for the use of the scaffolding tower. Specimen Tree available from the village hall. For discussion next month.** * **TDALC- Cllr Mitchell.** Planning and the Rally were the key topics for discussion. * **Playground- continue to monitor MUGA light sensors. RM/GB to action.** |
| 18/072 | **Items to be added to next Agenda** |
| 18/073 | **Items of interest and note.**   * The Annual Parish Meeting will be held on Monday 30th April 2018 * The next Parish Council Meeting will be held on Monday 21st May 2018 |
|  | **Closed session**  *The following items will be held in a closed session. The public are excluded in accordance with the public bodies admission act 1960, due to information being discussed which is of a commercially sensitive nature* |
| 18/074 | **Playground Fencing**  To receive quotes for the playground fencing and appoint a contractor.  It was agreed to await further quotes and hold an extraordinary meeting at 7pm on 30th April.  **Grass cutting small areas**  Clerk to investigate using the main contractor**.** |
|  | Members of the public please be advised that, in order for the council to give an effective response, matters they wish to raise must be brought to the notice of the Parish Council at least seven working days before the date of the meeting in writing or by email to the clerk- Thank you. |

Emma Cansdale \*\*Denotes attachment available from the Clerk

Date