

**WIX PARISH COUNCIL**

Clerk to the Council: Mrs Emma Cansdale Tel: 01255 871483

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Colchester Road

Wix, Manningtree

Essex CO11 2PD

Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council at the Village Hall on Monday 23rd May at 7.30 pm for the purpose of transacting the following business:

**The Public and Press and invited to attend**

Emmajane Cansdale

Clerk to Wix Parish Council

**AGENDA**

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| 16/075 | **Election of Chairman**To resolve to elect a chairman |
| 16/076 | **Election of Vice Chairman**To resolve to elect a vice chairman |
| 16/077 | **Apologies for Absence** **Cllr Mitchell, Cllr Townley, Cllr Bowers**  |
| 16/078 | **To receive members’ declaration of interests in items on the Agenda**Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared. |
| 16/079 | **Minutes**Acceptance of the Minutes of the Parish Council meeting dated 18th April 2016 |
| 16/80 | **Public participation session with respect to items on the agenda and other matters that are of mutual interest** |
| 16/08116/082 | **Finance** (appendix 1)\*\*1. To review and to consider the findings of the review of the effectiveness of internal control.
2. To resolve to approve the Annual Governance Statement
3. To consider the Accounting Statements
4. To resolve to approve the Accounting Statements, and be signed off by the Chair.
5. To receive the internal audit report
6. To resolve to approve the accounts ending 31st March 2016, and to be signed off by the chair
7. To receive a finance update and approve cheques for payment

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| **Planning:** 1. To receive the planning applications and make recommendations for approval/objection.
* [Change of use of existing farm buildings to training centre and vehicle workshops, repairs and alterations to existing buildings.](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O5XRZIQB0GS00)

Richwill Farm Oakley Road Wix Manningtree Essex CO11 2SF Ref. No: 16/00577/FUL | Received: Thu 14 Apr 2016 | Validated: Thu 14 Apr 2016 | Status: Pending Consideration * [Change of use of existing farm buildings to training centre and vehicle workshops, repairs and alterations to existing buildings.](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O5XSJYQB0GS00)

Richwill Farm Oakley Road Wix Manningtree Essex CO11 2SF Ref. No: 16/00578/LBC | Received: Thu 14 Apr 2016 | Validated: Thu 14 Apr 2016 | Status: Pending Consideration * [Proposed 4no. detached dwellings and charge of use of land from agricultural to domestic use.](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O5B9SYQB0JH00)

The Granary Barn Bradfield Road Wix Manningtree Essex CO11 2SH Ref. No: 16/00519/OUT | Received: Mon 04 Apr 2016 | Validated: Mon 04 Apr 2016 | Status: Pending Consideration   |

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| 16/083 | **The Queens 90th Birthday celebrations**To receive an update of the Queen’s 90th birthday celebrations.  |
| 16/084 | **Field Drainage**To receive an update on the filed drainage. |
| 16/085 | **Update on the Pond** |
| 16/086 | **Parking restrictions**To approve the proposed extents of the waiting restrictions at Wix Cross Roads ready for submission to TDC/NEPP.  |
| 16/087 | **Mower**To receive a report on the current situation with the mower, and approve necessary work |
| 16/088 | **Correspondence** |
| 16/089 | **Playground:**Signing of playground log book |
| 16/090 | **Reports and updates*** **Highways- Clerk**
* **Village Hall- Cllr Bowers**
* **Playground Light- Cllr Murray**
* **TDALC- Cllr Mitchell**
* **Solar farm fund**
* **Field drainage- Cllr Bowers**
* **New play area**
* **Drainage on footway beside school**
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| 16/091 | **Items to be added to next Agenda****Annual review of the Standing Orders**To carry out the annual review and resolve to approve any changes.**Annual review of the Financial Regulations**To carry out the annual review and resolve to approve any changes |
| 16/09216/093 | **The next Parish Council meeting is on Monday 20th June 2016 at 7:30 pm***The meeting is closed to the public in accordance with the Public Bodies Admission Act 1960***Clerks salary**To receive a report from Cllr Nelson on the Clerks pay review following her CiLCA qualification. |
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|  | Members of the public please be advised that, in order for the council to give an effective response, matters they wish to raise must be brought to the notice of the Parish Council at least seven working days before the date of the meeting in writing or by email to the clerk- Thank you. |
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Emma Cansdale 16th May 2016 \*Denotes attachment available from the Clerk